

F. No. : MSDE-14(01)/2022-AP-OT
Government of India
Ministry of Skill Development and Entrepreneurship

Shram Shakti Bhawan, New Delhi
18th, May, 2022

OFFICE MEMORANDUM

Subject: Duration of Apprentice Training under Optional Trade (OT) -reg.

In continuation of issuance of three office memorandums, subsequent to consultation meeting with stakeholders, towards simplification of process in apprenticeship portal, implementation process and NAPS guidelines, following directions are issued for apprenticeship under Optional Trade:

1. Duration of apprenticeship training for Optional Trades will be for six (6) months, nine months (9) and twelve (12) months. Basic Training duration of two to four weeks, as deemed fit by the employer/establishments, will be embedded within the training duration.
2. The duration may exceed more than one year in some cases, subject to approval from Ministry of Skill Development and Entrepreneurship.
3. However, existing ongoing apprenticeship training contracts having duration of more than one year under Optional Trade will be completed as per their respective contract periods.

The revised training duration as outlined in this OM will be effective for contracts beginning/signed/approved (whichever is earlier) from 1st July 2022.

List of existing OT trades with revised duration will be uploaded on Apprenticeship portal by SSCs within 10 days of issue of this OM.

This issues with the approval of the Secretary, Ministry of Skill Development and Entrepreneurship.



(Atul Kumar Tiwari)

Central Apprenticeship Advisor and
Special Secretary, MSDE

To

1. DG, Directorate General of Training , Karol Bagh, New Delhi
2. Chairman, NCVET
3. Chief Operating Officer, NSDC
4. CEO, Sector Skill Councils
5. All the State Apprenticeship Advisors (As per the list enclosed) for information
6. All the Regional Directors, Regional Directorate of Skill Development and Entrepreneurship (as per the list enclosed) for information

Copy to:

1. PPS to Secretary, MSDE
2. PPS to SS/DG, DGT